



User Information



SPORTident Manager v9.8 Control programming

OE2002 V9.8 Single Day Software



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Software

Borland Database Engine (BDE)

Archive Manager (AM2001) for creating an archive database

Layout Manager (LM2002) for editing the entry slip layouts

OE2002 V9.8 for setting up the event, entering competitors and doing results

MT2002 V9.8 for setting up the a multi-day event, entering competitors and doing results

SIManager 98 for programming the control boxes

Install the software, in the above order. Full instructions are on the website

<http://www.sportsoftware.de> in English.

You will need to get the license number, enter this in the OE2002 software by Selecting on **Options** then **license** then **register** and entering the number.

Introduction

The software is designed for keyboard use. Rarely do you need to use a mouse: getting at menus is the most common exception and the occasional button (e.g. Delete).

Almost all buttons have a "hot key": the underlined character. Such buttons can always be "selected" by pressing the **Alt** key and the hot key together. However, when focus is already on a button, then only the hot key is required.

The **Tab** key and **Shift+Tab** key combination can be used for moving forwards/backwards between objects (e.g. buttons and data entry fields). In most cases you may press **Enter** to move to the next data entry field but this is not always the case (some data entry fields will accept Enter as part of the entered text).

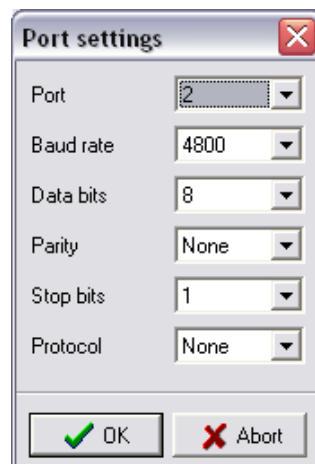
Computer Setup

The master station connects to a serial port. A USB port with a serial port adaptor can be used.

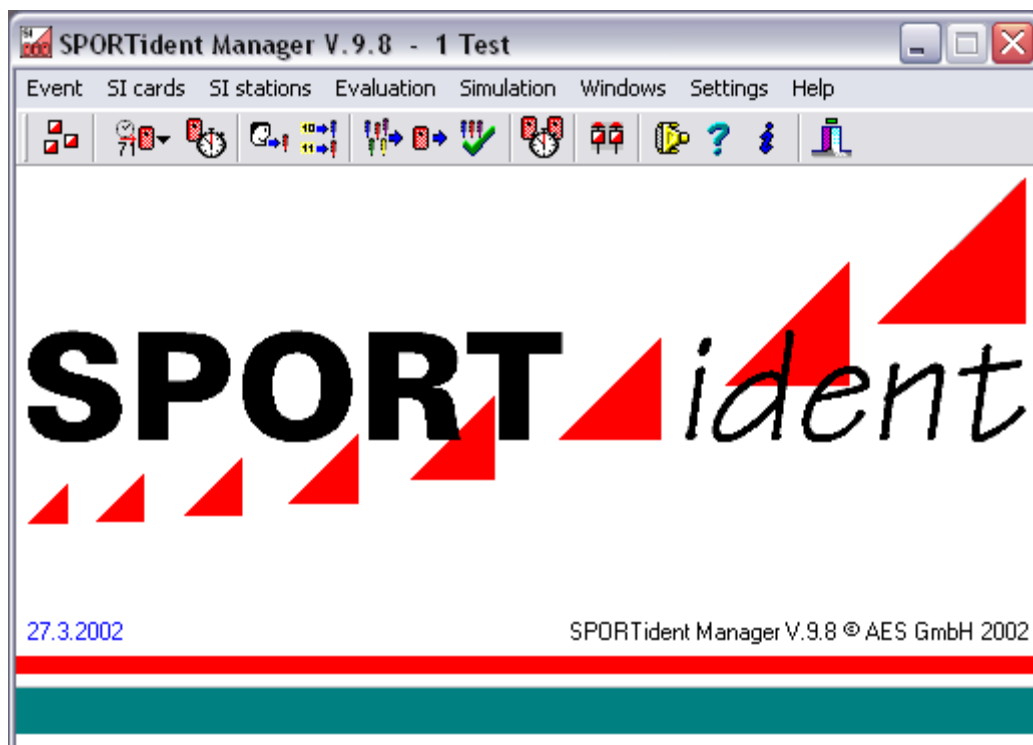
The port for the master control unit needs to be set at bits per second = 4800.

To set this go to Control Panel – Printers & Other Hardware – System – Hardware tab - Device Manager – Ports configure COM 1 or COM 2

COM 2 is the default so if you are using a different port you will need to change each piece of software (OE2002, SIManager etc) by selecting **settings – serial port**



Check that the clock time on your PC is accurate.



SPORTident Manager V.9.8 – prepare controls

1. Set up a new event

Select **Event – Create a new event**

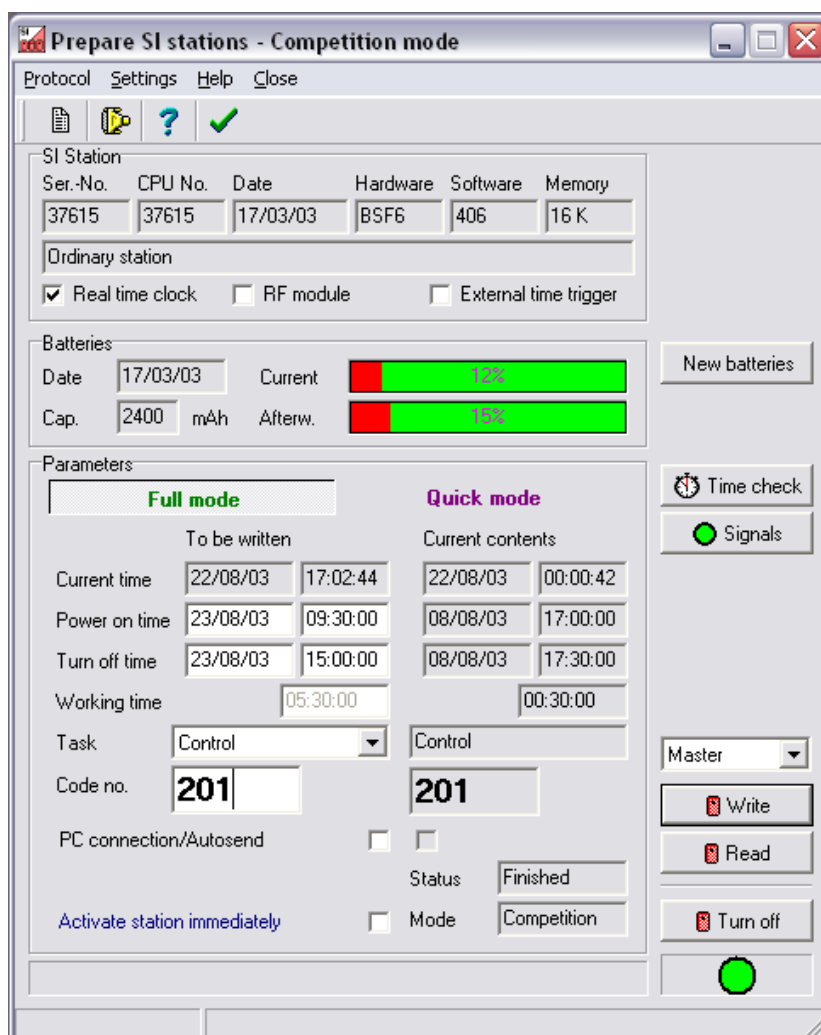
Enter the name & date of the event and zero time. The zero time must be the same as that used in the event settings in the single or multi day software and must be prior to the first start time. {8:00:00 is recommended)

2. Set up Control stations

While not used, SI control stations are kept switched off. This function has the purpose to validate their reliability and to prepare them for your event. Wake the master-station and the control stations up by passing the magnet over the top of the box until they beep.

Select **SI stations – Prepare – competition mode**

Put the connector pen into the hole of the SI master station & place the SI control station to be programmed upside down on the master station and through the connector pen. (Stations face to face)



Batteries - control stations have an internal working hour counter. SI calculates the battery charge expected after the planned working time. Change the batteries if this value is higher than 90%.

Check current time. If you are not using the same PC as you will be using on competition day the PC clock times should be synchronized.

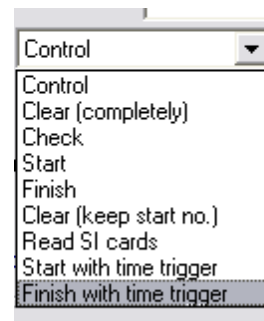
Power on time – set date and time. At power on time, the SI station will switch from energy saving standby mode into power on mode.

Check Activate station immediately if you want to do so. The power on time will be set to the current time in this case.

Turn off time – set date & time. At turn off time the SI station will shut down. This may be the finish closing time plus and hour or so to allow for late starters. The SI control clock will be synchronized with your PC clock time. Check the calculated working time.

Task – click to select the task

Choose the required task from the drop down box



Control - This is an ordinary control station with a code number. Each SI station can be used with any code number. Thus you can use as many stations as you need at the same control

Start - This is a station directly at the start. Runners punch their real start time when starting.

Finish - The finish station can be used either for time taking or for recording the run in.

Check - SI card will be checked to see it has been cleared correctly. A check time will be written on the card that is similar to start and finish punch. This can be used for later evaluations, e.g. start protocol.

Clear (completely) - This is a station used to clear SI cards completely. Clearing the SI card takes significantly longer (appr. 4 sec) than ordinary punching.

Clear (keep start no.) - This type is almost the same as described above. If you had written a start number before, this will be conserved. (Not used by us)

Read SI cards - You can use a control station as a reader station. SI cards will be saved into the backup memory and can be read by the PC later. If the station has a serial cable, then you can use it as a normal battery driven reader (also master) station.

Start/Finish with time trigger - These are special start/finish stations, which deliver the times triggered by an external device. This may be a light bar or a button, which is connected to the station. This anonymous time can be personalized by punching the station with the SI card of the runner. It is up to the event software to support this time taking feature.

Quick mode

It is very often the case that you have all stations labeled for a predefined purpose, e.g. Code number 31, or Clear, etc. That means the stations have to be programmed with the same code number and task every time.

With the quick programming mode, you can program the working time only and keep the previous function. Therefore, you do not need to have them sorted by code numbers, which is necessary for the full mode.

Use the Quick mode / Full mode buttons to switch between both modes.

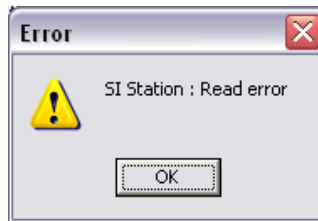
Code no – type in the desired control number. (For ordinary controls, SPORTident accepts code numbers in the range from 31 to 255 only!)

This will increment by one after a control has been programmed.

Select **“write”** to write the information the control

The Control will go into standby mode and wake up at the power on time. It will show a winking light underneath. If it is not winking the control is turned off and not in standby mode.

If you get this error message check that the control stations are still awake. Wake the box up and try again



It is good practice to programme a few spare controls. If controls do not wake up when placed on the course a replacement control can be used. The courses will then need to be edited to show the replacement control number.

If you wish to read what has been programmed to a control select the **“read”** button.

When you have finished programming all the controls turn the master station off with the off e-card. To check turn the master station over, if the light is not winking it is off.

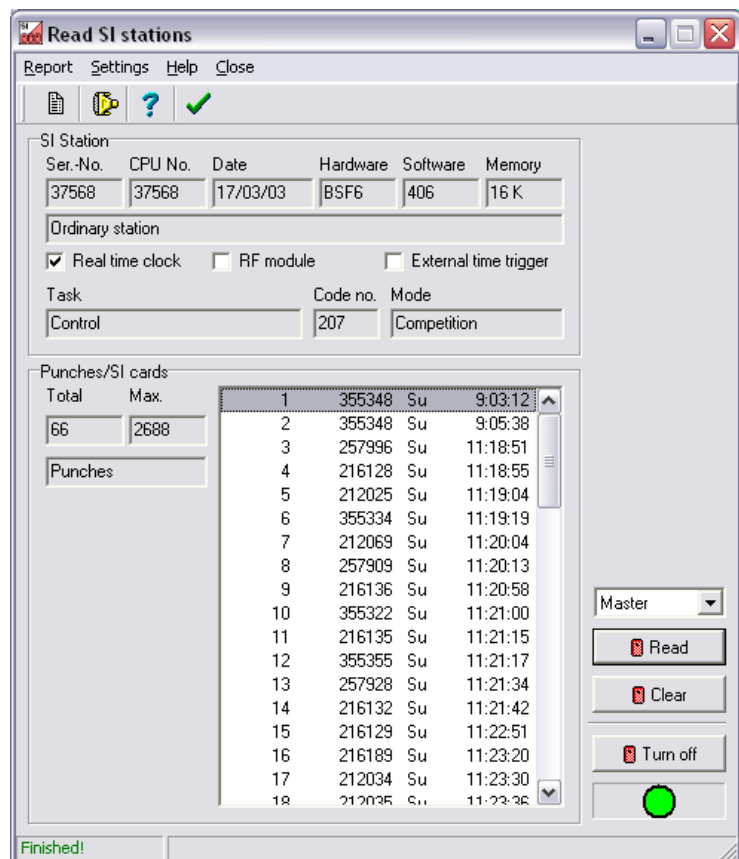
To read a control that has been used during an event.

Link the control to the master (face to face) through the programming stick.

Select **SI stations – read backup** and select the read button.

A list of e-cards that have been through the control will be shown.

SI control stations preserve their memory in off state. The memory will be cleared when preparing the stations for the next event.



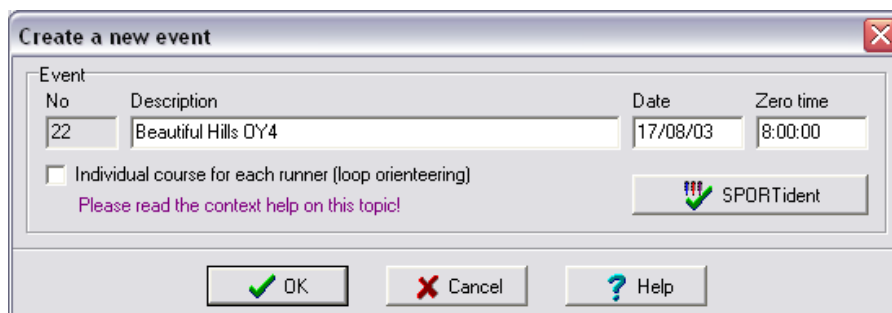


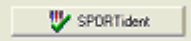
OE2002 V.9.8 Single day software

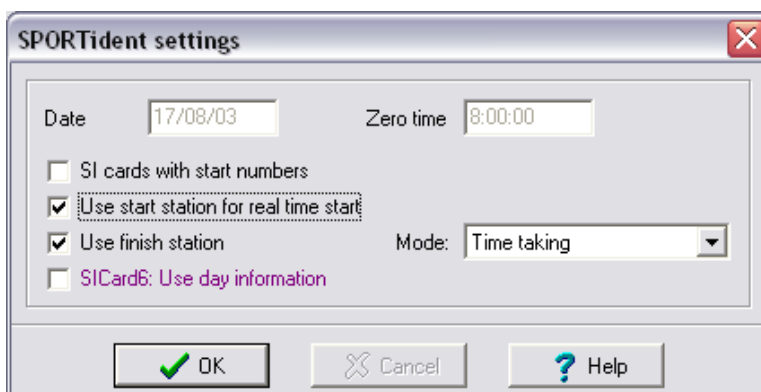
1. Set up a new event

Select - **Event – New**

Enter the name & date of the event and zero time. The zero time must be the same as that used for programming the controls and must be prior to the first start time. (8:00:00 is recommended)



Select  – to set whether a start station is to be used and tick to use a finish station. Mode – leave as default “Time taking”
Select **OK**



Tick - Use start station for real Time start

Tick - Use finish station

Mode - should be Time taking

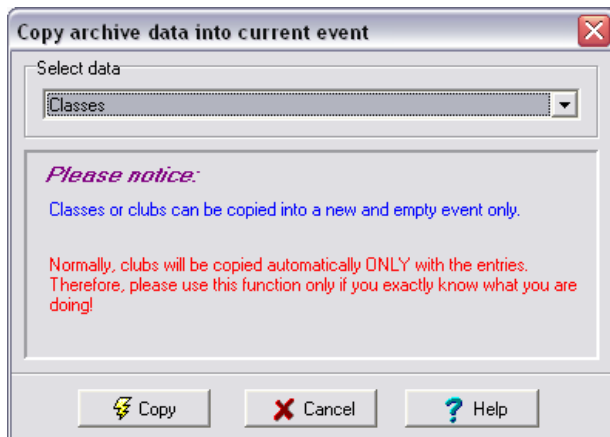
Select - **OK**

2. Select an event

Select **Event – Select** and select the event you wish to use.
Then select **OK**

3. Set up classes

If the archive has the correct classes these can be imported into the current event.
This can only be done if no classes have been entered individually.
Select **Event – Archive – Import**



Select **classes** by clicking on the
Then select **copy**

To enter the classes individually –
Select **Entries – Classes** and complete the table.
You may wish to select **View** and deselect some columns so you are just left with the ones shown.

No	Short	Long	Start fee
1	M21E	M21E open	\$12.00
2	M21A	M21A open	\$12.00
3	M20A	M-20A	\$12.00
4	M18A	M-18A	\$12.00
5	M35A	M35-A	\$12.00

No – can be anything but note that results print in class number order
Short – eg M21E
Long – eg M21E open
Start fee – enter current fee for this course

After saving the classes if you wish to add more open the classes screen and select the “Create new class” icon

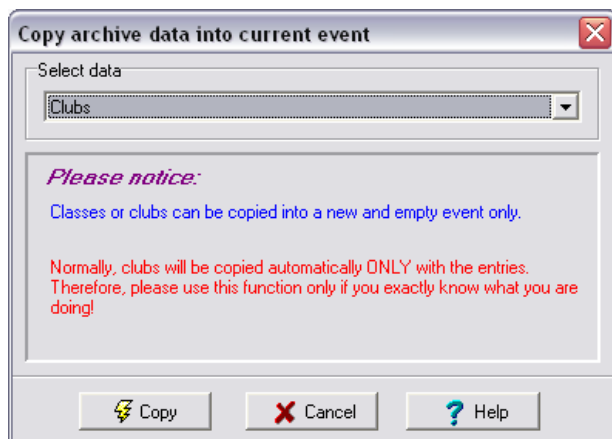
NB: Add a class for unofficial runners on each course eg C2 others, C3 others etc. This is not needed or C1 which is open. Also add school classes if required.

NB: When using the control description feature, that the short name appears on the descriptions.

4. Set up club information

Select Entries – Clubs

If the archive has the correct clubs these can be imported into the current event. Select **Event – Archive – Import**. This can only be done before any clubs are individually entered into the event.



Select **clubs** by clicking on the
Then select **copy**

To enter the clubs individually –
Select **Entries – Clubs** and complete the table

No.	Cl.name	City	Nat	Address
0		Vakant		
1		A	Auc	
2		W	Wel	
3		NW	Nor	
4		CM	Cou	
5		WHO	Wha	

Note:

**Enter the club details under the
City column**

5. Set up control information

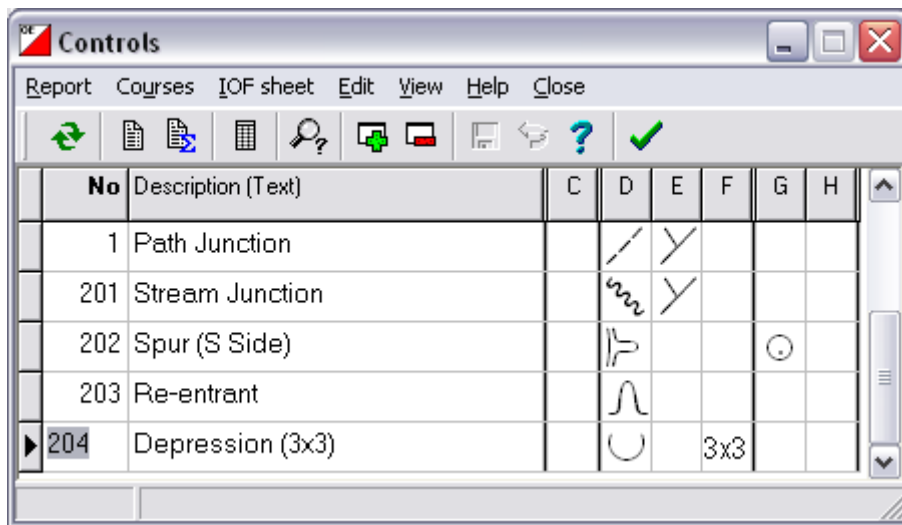
Select Courses – Controls

No	Description (Text)	C	D	E	F	G	H
35	Control 35						
101	Control 101						
130	Control 130						
131	Control 131						

Enter all the controls for the day.

Type in the control number (important to get this right) the description is immaterial unless printing control descriptions. Press the enter key and the next control number will be an increment of one. Edit this number if necessary.

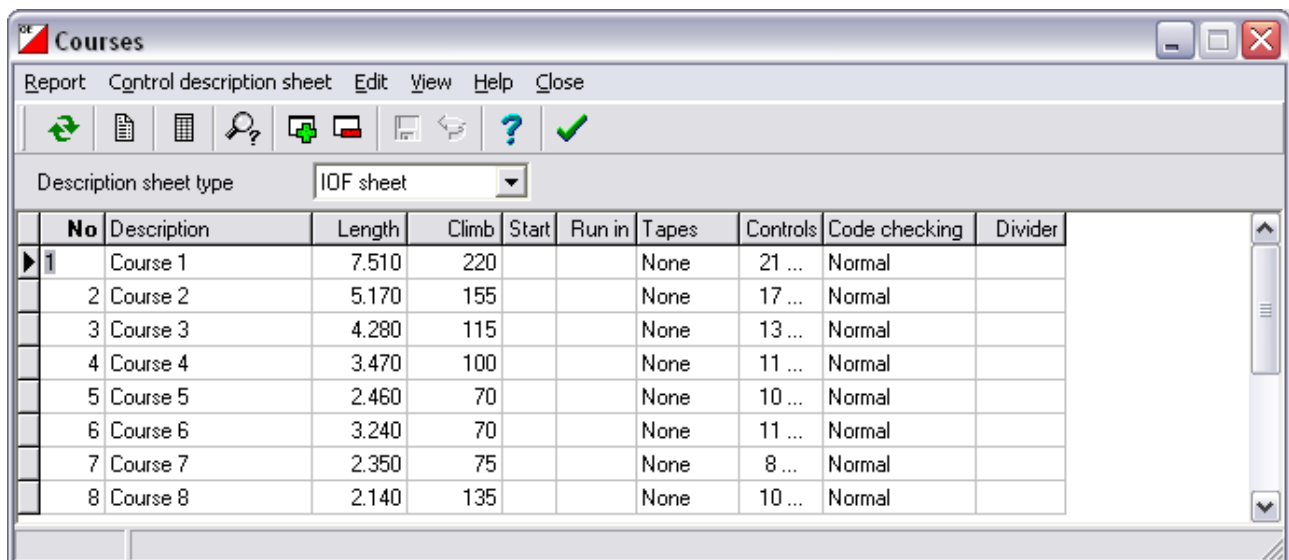
You can enter pictorial symbols and print an IOF description sheet from this screen, if doing so and don't forget to enter the start control with a number in the range 1 to 30.



You need to have "Arial Narrow" and "Orienteering" fonts installed. If you have both fonts installed and the pictorial symbols are not being displayed correctly, exit OE2002, open a word processing package e.g. WordPad and type something using the font Orienteering (to initialise it) then re-enter OE2002

6. Set up course information

Select **Courses – Courses**



Enter an ID number – eg 1, 2 etc. Course reports are sorted by this number.
 Enter the course name, length (optional) & climb (optional) but useful with the results
 Controls column – click the ellipse [...] and a drop down box will show all the controls that have been entered. NB – the number of controls is generated by the programme.

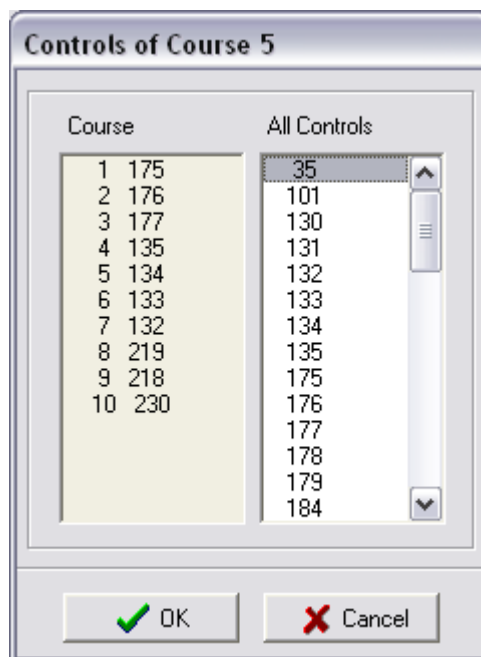
Click and drag the relevant controls, in order, from the right column (All Controls) to the left column (Course).

The order can be changed by click & drag up or down. To remove a control click & drag it back to the right side.

Sportident will allow you to repeat control numbers.

During an event, a control number can be changed through this screen but you will need to re-evaluate read cards.

Select **OK** when finished

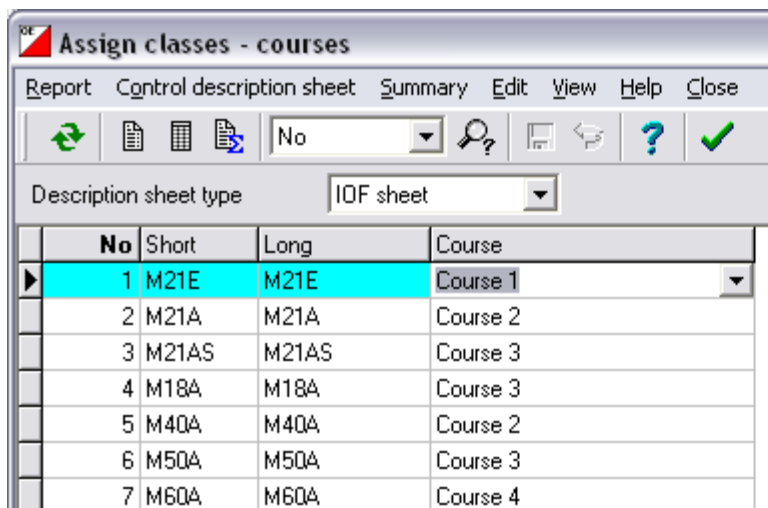


Select **report - OK** to print out list of controls on each course, check these are correct.

7. Assign courses to classes

Select **Courses – Classes**

Classes that have previously been entered will be listed.



Assign a course to each class by clicking the . in the course column and select the required class from the list.

Make sure that you set up all classes that will be used on the day.

Make sure all classes are linked to courses or you will not be able to download results from those competitors.

8. Entries on the day – using a control station start (real time start)

Select Entries – Direct Entries

Direct entries [Insert]

Create club Club from the archive Show archive table Edit SPORTident Log window Help Close

Time format HH:MM:SS real clock time

Stno	Name	Club	Class	Start	SI card	Rented	Start fee	Paid
------	------	------	-------	-------	---------	--------	-----------	------

SI card Name Club Class

Start time 8:00:00 Start number 1 Total 0

Rented Paid Use start fee 2 Start fee \$0.00

Modified

If you wish to use names from the archive (the quickest method)

Select **Show archive table** and a table with the details of the runners in the archive will be shown. You may wish to select **View** and deselect some columns so you are just left with the ones shown.

Archive

Insert into the event Search View Help Close

Quick search Smith

SI card	Name	YB	Club	Class
24730	Smith Lindsay		D	M50
355313	Smith Rachel		PAPD	M21E
257990	Smith Rebecca		A	M21E
212091	Smithies Alastair		NW	M40AS
212089	Smithies Jill		NW	W50A
355326	Stanton Lyn		A	W21AS
	Stephenson Rod		NC	M21E

<Enter>, <Dbclick>: Insert runner into the event

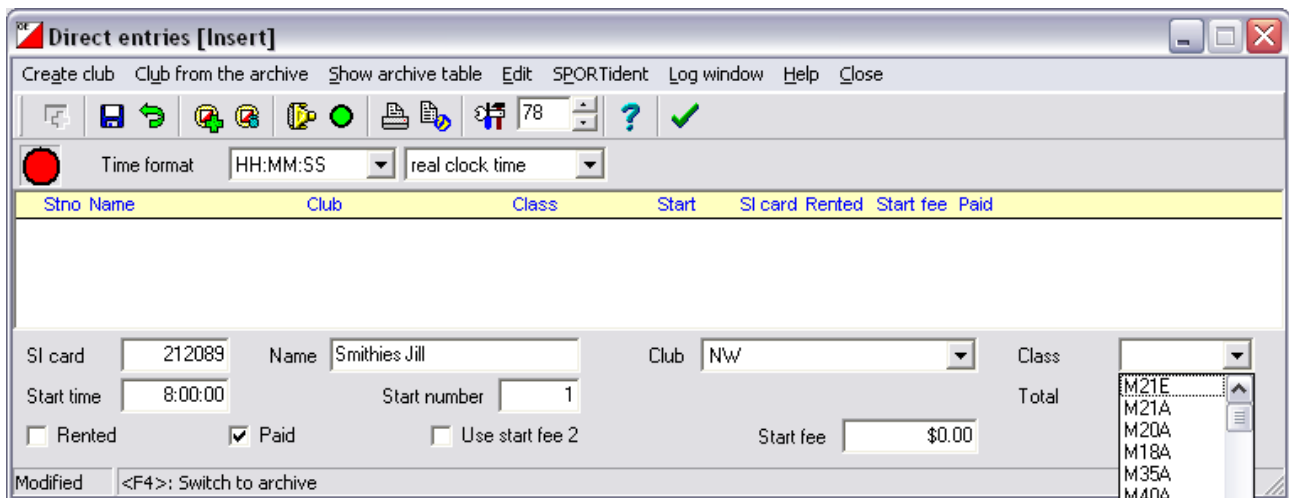
In the **quick search** box type the start of the runners name, arrow down if necessary to highlight the correct name and press enter or double click..

You will now be back at the **Direct Entries [Insert]** window. The SI card number, name & club will be entered but the class will not flow through from the archive. To enter this either type the class (e.g. M14) or click on the and select from the list – arrow up or down to move through the list or use the mouse.

If the runner has a hired e-card check the “rented” box. When the e-card is read at the finish a note stating that the e-card is hired will be displayed.

Press **enter** to complete the entry.

Next time you wish to select a runner from the archive table press the **F4** key, type in the start of their name and follow the process as before.



NB - . it tells you here to use F4 to switch to the archive,

An alternative method


Open the archive table as before then click back on the **Direct Entries [Insert]** window. To enter a new runner type the SI card number into the SI card box use the **Tab key** (or mouse) to move to the Name box, the name and club details will be pulled in from the archive table and your cursor is at the Class box ready for you to enter the class from the drop down list. Check the “rented” box if necessary. Press **enter** to complete the entry.

... You have both the archive and direct entries windows open at the same time. If a name is not in the archive click back on the **Direct Entries [Insert]** window then enter the details - SI card, Name, Club and Class In the boxes. Use the **Tab key** to move through the boxes or **Shift-tab** to move backwards or use the mouse

9. Change entry Information

Select **Entries – Entries** and click on the . to sort by name or SI card etc. Scroll through the list to the entry you wish to change. Make the change required and use the arrow up or down key to move to the next competitor and accept yes to save modifications query box.


Start	SI card	Rented	Name	Text1	YB	Club	Id/Club	nc	Class
10:59:02	257943		Shuker Bev			CM			W50A
11:21:26	257945		Shuker Jane			CM			W18A
11:11:44	257944		Shuker Lynsday			CM			M50A
12:23:24	212089		Smithies Jill	Jill Smithies		NW			W50A
10:31:57	216112	X	Stanton Christopher			NC			M12
10:31:59	355326		Stanton Lyn	Lyn Stanton		A			W21AS
10:14:06	216883		Stephenson Rod			NC			M21E

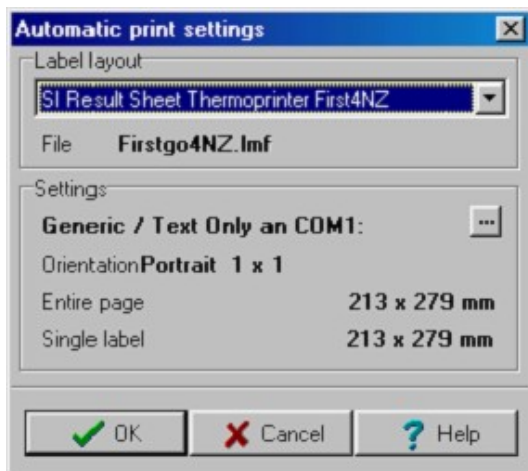
The entries and direct entries windows window can be open at the same time. After adding more entries by the “direct entries” window click the refresh icon  to update the entries table

10. Read SI cards

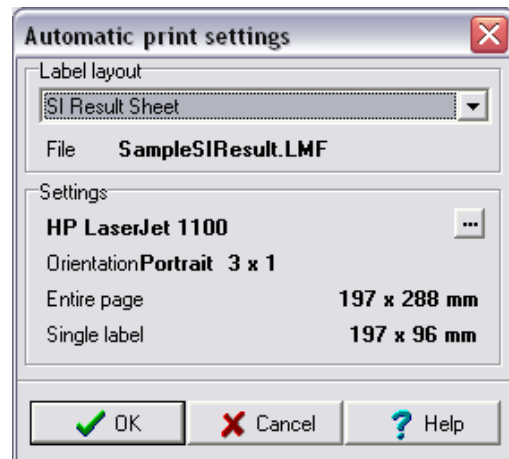
Select the main OE2002 window

Select **Competition day – Read SI cards**

Check that the automatic print setting is correct. If not click the  and select from the list



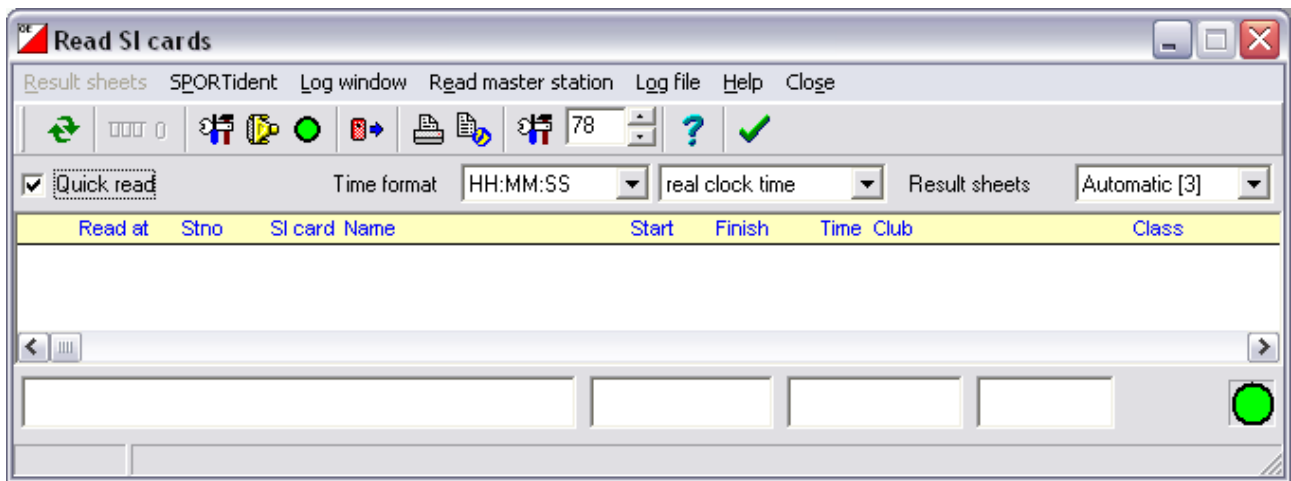
AOC split printer setup



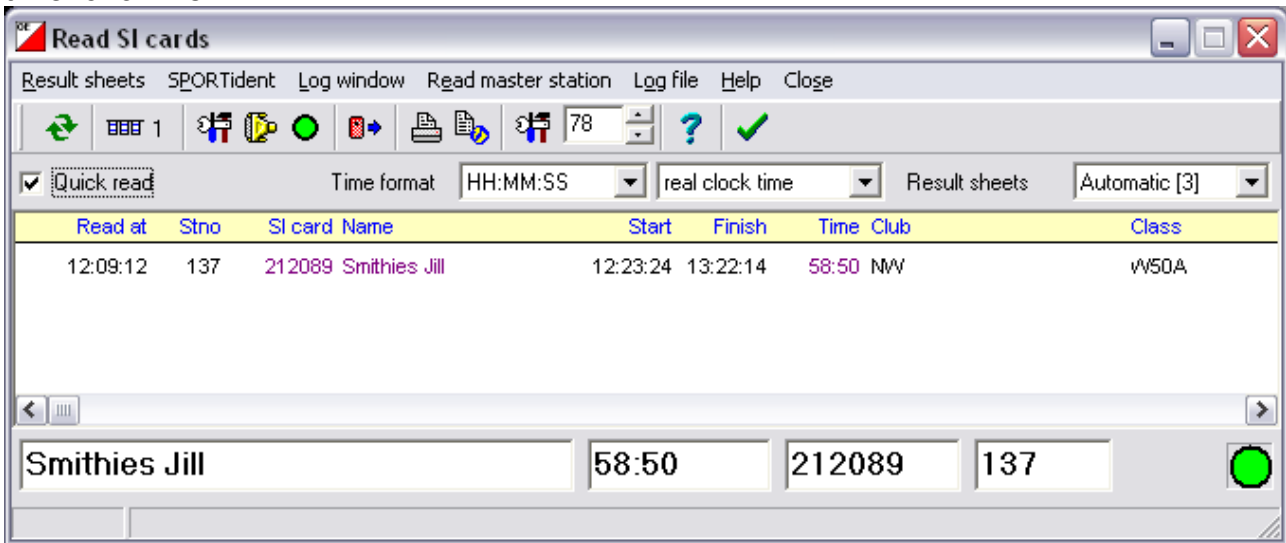
A4 3 results to one sheet set up

Select **OK**

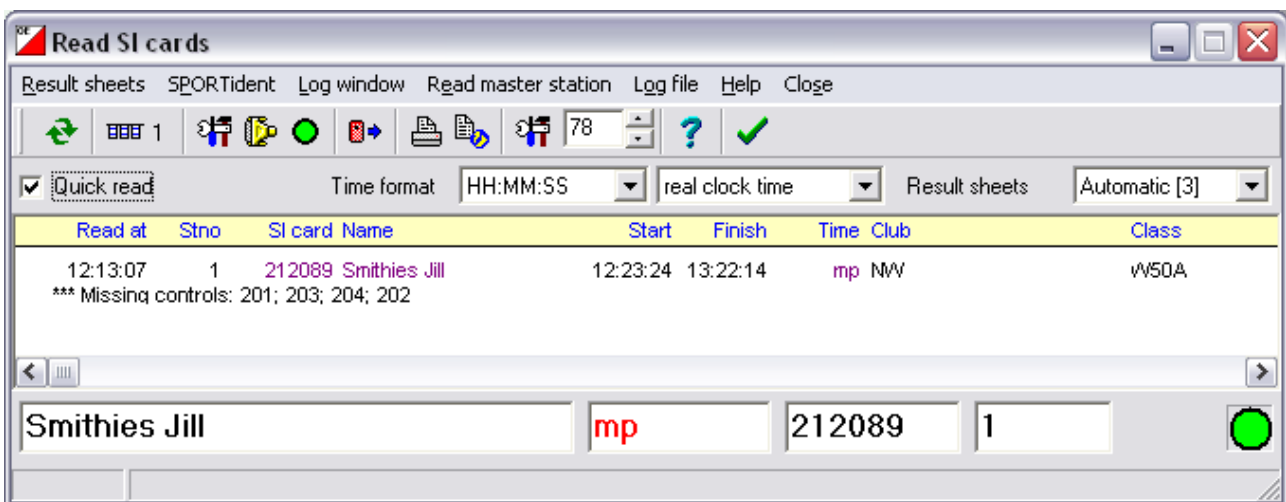
The window below will appear. The circle on the bottom right should be green indicating that the master station is ready. If it is not ready check that it is turned on, if not turn it on. If the light does not turn green try closing the read SI cards window and opening it again.



The finisher places their SI card in the master station and the result will be reported – a time for a finish

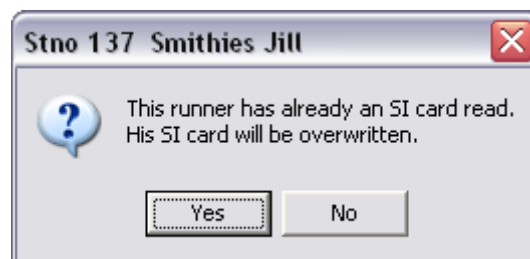


or details of missing controls for a dnf or mp



When using the AOC split printer a message box stating that the print margins are not set up correctly will come up – press **enter** to OK this and the splits will be printed out.

If an SI card has already been read a notification box will come up – select yes if you wish to overwrite the previous SI card reading.




11. Changes to read SI cards

Select Competition day – Evaluate SI cards

Stno	Name	Class	Club	SI card
2	Smithies Alastair	M40AS	NW	212091
1	Smithies Jill	W50A	NW	212089

Split	Dist	Time
1	175	12:34:43
2	176	12:36:48
3	177	12:41:25
4	135	12:54:18
5	134	13:01:07
6	133	13:03:53
7	132	13:05:23
8	219	13:17:14
9	218	13:18:32
10	230	13:22:02

Scroll through the list. For the runners with “mp” look at the controls visited and check whether the sequence fits any of the courses. If the runner has been entered in the wrong class go to the entries window and edit that runners details.

Click back to the **Evaluate SI cards** window and click the refresh icon . If all is now OK you will need to change the Class (bottom left) from “mp” to “OK” by clicking the and selecting from the list or type OK in this box.

Alternatively - re-read the SI card in the master station, overwrite the details and print out a new split times.

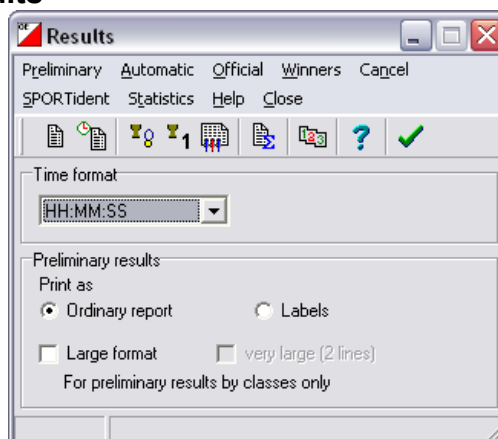
In the **Evaluate SI cards** window a runners result can be changed from “mp” to a “dnf” if required.

Control numbers and times can be edited by right clicking and completing the pop-up box.


12. Preliminary results

Select **Competition day - Results**

Select **Preliminary**

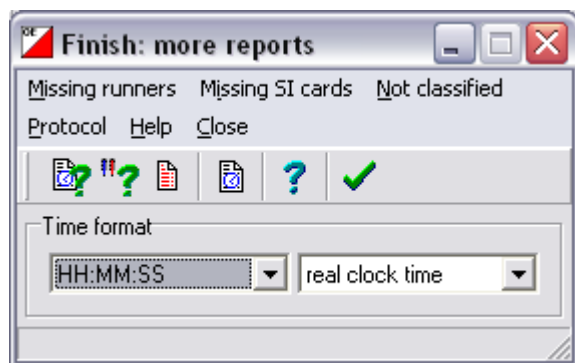


In the next screen, highlight the results to be printed or just select **OK** to print all.
Click the printer icon,
Check the report options box Press enter or click **OK** to print

Minimise this window. The next time you wish to print preliminary results restore the window, click the refresh icon  and print the updated results. The AOC system allows both results and split times to print out at the same time.

13. Missing runners

Towards the end of the event, check for runners who have not reported to the finish.
Select **Competition day – More reports**



Select **Missing Runners**


All entries will be selected – press enter or click **OK** to accept this.

The report will show the classes and number of runners missing in each class

Scroll down to the bottom of this report where the runners will be named.

Check these – if they have been through the finish they may have been entered twice. Go back to the entries window. If entered twice delete the duplication i.e. the entry showing a start time at zero time (8:00:00)

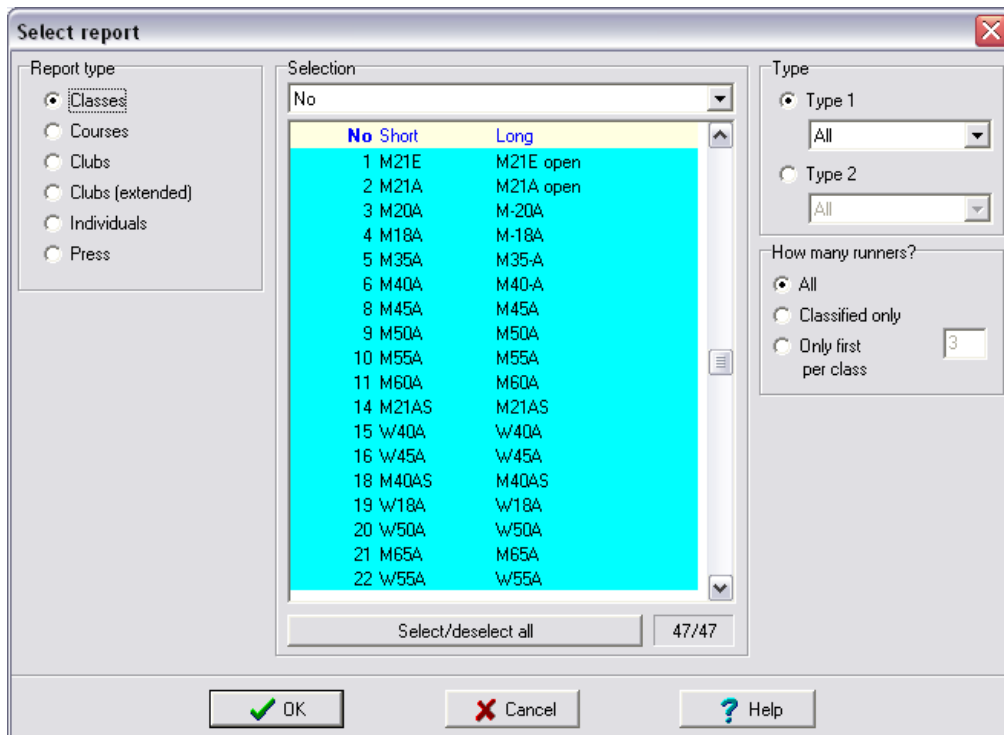
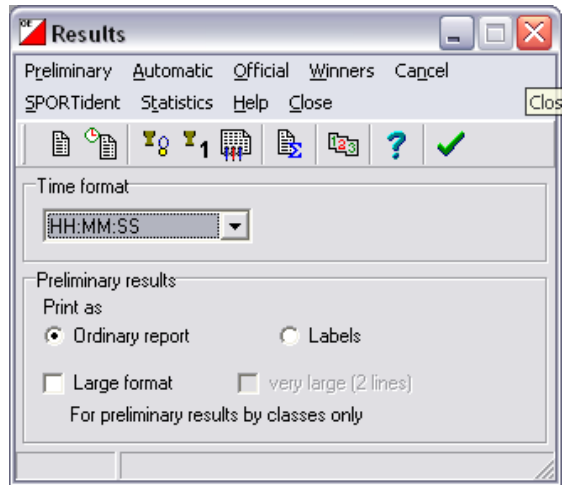
You may need to update the system for “dns” and “dnf” runners.

Select **Competition day – Evaluate SI cards**. Scroll through the list and enter “dns” and “dnf” in the class box at the bottom left (refer to section 11 – changes to read SI cards). Go back to the missing runners report and click the refresh icon 

14. Final results

Select Competition day – Results


Select - **Official**



Select **OK** to report on all classes by class or click the report type required at the top left.

PI	Name	Club	Time
M21E (8) 7.510 km 220 m 21 C			
1	Lawson Mark	NW	1:06:32
2	Edwards Brent	CM	1:10:56
3	Greenwood Jeff	A	1:22:34
4	Stewart David	A	1:24:40
5	Renton Tim	A	1:32:51
6	Janes Allan	NW	2:06:24
7	Stephenson Rod	NC	2:15:54
	Mills Fraser	A	mp
M21A (7) 5.170 km 155 m 17 C			
1	Murphy Robert	NW	1:02:42
2	Brighthouse Bryce	CM	1:14:41
3	Dabaliz Claude	A	1:30:42
4	Gawn Malcolm	A	1:38:45
5	Gorman Nic	HV	1:39:39

Click the **printer icon**  to print the report.

Click the **publish this report** (html, .txt) icon  to create a txt file or html report

File format:
Select the file type

File:
Choose the file location for
saving the file

Select **OK**

Publish report

File format

HTML file (www)

Seperate pages

TXT file (universal)

File

C:\results2003/bhillsy.html

Upload files to the web

OK Cancel

15. Split time results

Select **Competition day - Results**

Results

Preliminary Automatic Official Winners Cancel

SPORTident Statistics Help Close

Time format

#H:MM:SS


Preliminary results

Print as

Ordinary report Labels

Large format very large (2 lines)

For preliminary results by classes only

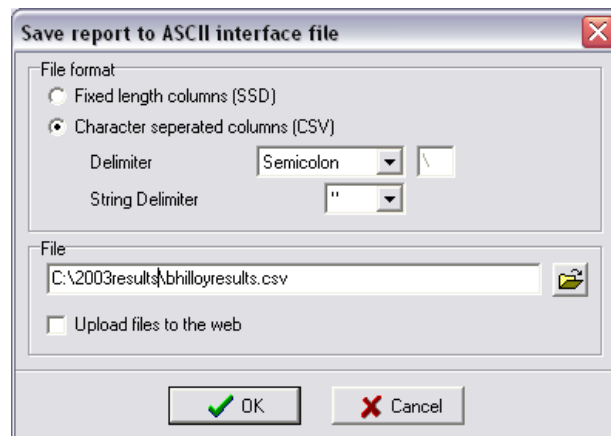
Click the **SPORTident results** (split times) icon 
 Click **OK** to report on all classes by class (or select the options required)
 As for results, print or create a html or txt file by clicking the appropriate icon

Click the save this report into an **ASCII interface file** icon  to create a csv file

File format: csv
 For publishing on Winsplits
 or to read with excel use a
 semi colon (;) delimiter


File:
 Choose the file location for
 saving the file.

Select **OK**

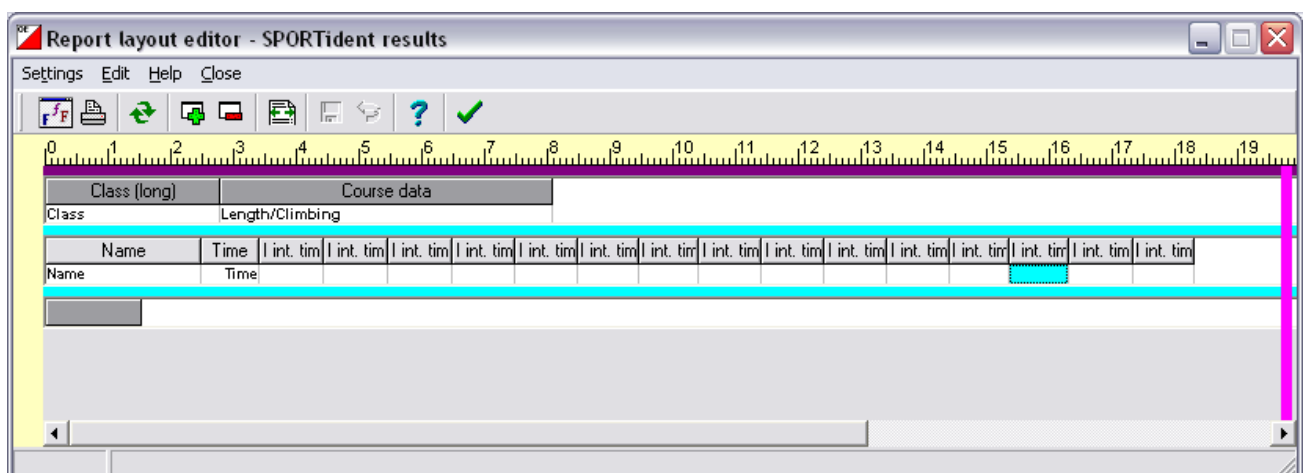


To post splits on the Winsplits website follow their 5 step instructions. Put the level of the event as Regional.

16. Edit report layout

If the split time report layout is too wide to fit your printed page click the **edit report layout** icon 

Click in the area you want to modify and click edit or press the delete and inset keys.
 Clicking and dragging on the line between the column headings will change column widths.



A similar process applies to change the layout to the other reports

During the event, you will have many different windows open. Minimise these or size and place them on the desktop so you can easily move between the various windows. As a minimum, you will want to enter runners and see the reading of SI cards at the same time.

